

Supporting documents relating to QLM 2.5.1

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Copy of Prospectus showing General Rules and regulations relating to House Examination and Internal Assessment

General Rules & Regulations

Identity Card

All the students on the rolls of the college are issued identity card on joining the college. They are required to keep their identity cards with them during the college hours.

Attendance

In accordance with the University rules to be eligible for the final examination, it is compulsory for each student to attend at least 75% lectures in each subject (Theory & Practical separately). If a student remains absent for 7 regular days, without information to the college, his/her name will be struck off from the rolls of the college. His/her readmission will be allowed within 7 days with the permission of the Principal and after the payment of Rs. 300/- as re-admission fee for the first time and Rs. 500/- for the second time.

House Examinations

1. House examinations will be conducted as per University rules and academic calendar.
2. House exams will be strictly based on the pattern & style laid down by the Panjab University.
3. It is compulsory for a student to appear in the house examinations and secure at least 25% marks in aggregate. A student who fails to fulfill the necessary conditions laid down by Panjab University for appearing in the final examination will be detained.
4. Absentees from the House Examination are considered to have failed and are dealt with accordingly. Such students will be fined Rs. 100/- per paper in addition to other disciplinary action that may be considered necessary.
5. Internal assessment of each student will be sent to the

Leave Rules

1. Leave for three days may be sanctioned by the class incharge and for more than three days sanction of the principal is required.
2. It is mandatory to submit a medical certificate from a qualified doctor for sick leave.

University on the basis of their attendance, marks secured in house examinations and assignments given to them by their class teachers.

6. It is the responsibility of the parents/guardians to enquire about the performance of their wards regarding attendance and examinations.
7. A candidate will have to pass in Theory and Practical separately.

☒ Yes
☐ No

29

Case Study showing Mechanism of Internal Assessment

Considering the broad guidelines of the affiliating university for awarding the internal assessment, the course teacher awards the internal assessment to their students after analysing their performance in the house examinations, their assignment work, their participation in classroom discussions, presentation and their attendance in the classes. The following mentioned case depicts the bifurcation of 20 marks internal assessment in different criteria:

Sr. No.	Criteria	Marks
1	Performance in house exam	5
2	Assignment Work	5
3	Class Participation	5
4	Class Presentations	3
5	Attendance	2

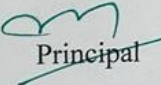
Notice to Course-teachers to show internal assessment to students and a sample of Internal Assessment on Notice Board

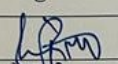
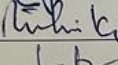
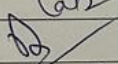
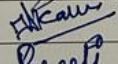
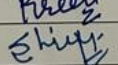
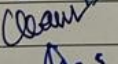
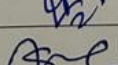
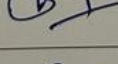
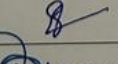
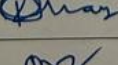
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Date: 22/11/2022

NOTICE

Teachers are required to show the Internal Assessment of their respective subject to students by 24-11-2022.


Principal

Name of the Teacher	Signature	Name of the Teacher	Signature
Prof. Manoj Arora		Prof. Divya Jain	
Prof. Rishi Kesh		Prof. Avriti Tangri	
Prof. Lata Kapoor		Prof. Amit Goyal	
Prof. Rajiv Bhatia		Dr. Kiranpreet Kaur	
Dr. Harleen Kaur		Prof. Rishu Jain	
Prof. Preeti		Prof. Deepika Nanda	
Prof. Shilpa		Prof. Manisha Bhandari	
Dr. Charanjit Kaur		Prof. Ridum Jain	
Prof. Geetu Sharma		Prof. Jyoti	
Dr. Sandeep Kumar Bansal		Prof. Ankush Kumar	
Dr. Robin Inderpal Singh		Prof. Sheena Sharma	
Prof. Ramandeep Singh			
Prof. Ruchika Nachaal			

Notice Board of Shree Atam Vallabh Jain College

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**PPT
of
Induction Program**



ABOUT THE COLLEGE

The holy land mining and the foundation stone of the college was unveiled in 2007 by renowned businessman and Chairman of Duke Group, Sh. Komal Jain ji under the patronage of revered Jain Acharya Shrimad Vijay Ratnakar Surishwar Ji Maharaj, the Patdhar successor of Great Educational Revolutionary Jain Acharya Shrimad Vijay Vallabh Surishwar Ji Maharaj and inaugurated under the blessings of Jain Acharya Shrimad Vijay Dhamdhurandhar Surishwar Ji Maharaj. Shri Atma Nand Jain school committee (Regd.) which has been working in the field of education since 1934 got the college affiliated from PTU in its initial stage and by the year 2010, it received its affiliation from Panjab University, Chandigarh. The Committee has given shape to the vision of great educationist, renowned scholar and visionary Saint, Punjab Kesari Acharya Yugveer Shrimad Vijay vallabh Surishwar ji Maharaj by spreading education for the upliftment of the society. The college offers undergraduate courses in the field of Commerce [B.Com, B.Com (Hons.)] and Management (B.B.A) and post graduate course in Commerce (M.Com). The college is dedicated to the pursuit of updated knowledge and development of human resource in tune with contemporary requirement(s). College maintains high standards of faculty and resources which provide the dynamic environment for the overall development of the students. spread over 6.38 acres of land, the college is housed in magnificent building with an ultra modern infrastructure, like AC Classrooms, well equipped Computer Lab, Seminar Hall, Conference Hall, sophisticated Library, Playgrounds and lush green Lawns.



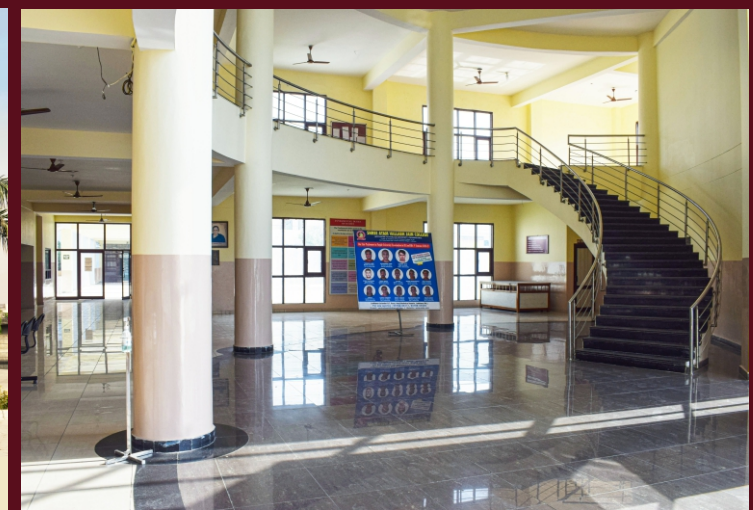
VISION

To disseminate the knowledge that grooms students to meet the highest standards of competence and professionalism. To become a centre of excellence and one of the best colleges, imparting quality education.



MISSION

The college strives towards the holistic development of the students by providing specific knowledge and varied learning experiences in the field of Commerce & Management, inculcating invaluable qualities such as discipline, dedication and determination through co-curricular activities in tune with the rich cultural heritage along with the modern outlook. The college endeavors for the intellectual, spiritual and academic growth of the students as per the teachings of Jain Acharya Shrimad Vijay vallabh Surishwar Ji realizing the idea of truly value based education. The college also contributes towards the transformation of the society by making the masses aware about various issues like environmental hazards, health menaces, and societal evils with the active involvement of the students.





CONFERENCE HALL

The college possesses a new state of the art, centrally air conditioned Conference Hall with the ample sitting capacity to organize brainstorming sessions, training programmes, group discussions for faculty and students to augment the overall development of the college.



CAFETERIA

The college is accommodated with Cafeteria offering wide varieties of hygienic, well-balanced quality eatables at reasonable price.



ICT ENABLED A.C. CLASS ROOMS

In order to provide comfortable, congenial and hygienic atmosphere to the students, the college is providing Air-Conditioned Class Rooms.



COMPUTER LAB

The college is equipped with hi-tech Computer Lab consisting latest computers and broadband internet connection to ensure accessibility of updated knowledge for each student. There is facility of printer, scanner, LCD projector and other peripherals in the Computer Lab to enhance ergonomic and multimedia view of educational material.



LIBRARY

Library is a storehouse of knowledge and an important cornerstone of a healthy community, which gives students the opportunity to experience new ideas, and explore new horizons, that broaden their minds to command better grasp over the subject. Our college library keeps collection of about more than five thousand books and latest journals of national and international repute in the fields of Commerce, Business Management, Economics and Computer Applications. College library consists of a Reading Hall, a Periodical Section and a Reference Section. Some Computers with internet facility are provided to students for research purpose. Objective of library is to fulfill the needs of the students, and build & preserve collection of specialized literature in Commerce and Management fields. Our library also provides the facility of Book Bank for the financially weaker students.



OUR COLLEGE FACULTY



DR. SANDEEP KUMAR
M. SC., D. STAT., PH. D.
PRINCIPAL



Mr. Manoj Arora
M.Com., B.Ed.
Assistant Professor
in Commerce



Mr. Rishi Kesh
M.Com., M.B.A (Finance)
Assistant Professor
in Commerce



Ms. Lata Kapoor
M.Com., M.Ed.
Assistant Professor
in Commerce



Mr. Rajiv Bhatia
M.A. (Eco.), M. Phil.
Assistant Professor
in Economics



Dr. Harleen Kaur
M.F.C., M.B.A., Ph.D.
Assistant Professor
in Commerce



Ms. Preeti
M.Com.
Assistant Professor
in Commerce



Ms. Shilpa
M.Com., M.B.A. (Finance)
Assistant Professor
in Commerce



Dr. Charanjit Kaur
M.Com., PGDBA (Finance), Ph.D.
Assistant Professor
in Commerce



Dr. Seema Kapoor
M.A. (Eco.), M.Phil., Ph.D.
Assistant Professor
in Economics



Ms. Geetu Sharma
M.Com., M.A. (Eco.), M.Phil.
Assistant Professor
in Commerce



Dr. Sandeep Kumar Bansal
M.Com., PGDMM, MBA, Ph.D.
Assistant Professor
in Commerce



Dr. Robin Inderpal Singh
MBA (IB), M.Com. (IBO), PGDIBO, Ph.D.
Assistant Professor
in Commerce



Mr. Ramandeep Singh
M.Com.
Assistant Professor
in Commerce



Ms. Ruchika Nachaal
M.Com., M.Phil
Assistant Professor
in Commerce



Ms. Ramneet Kaur
M.Com., M.A. (Eco.)
Assistant Professor
in Commerce



Ms. Divya Jain
M.Com., MBA (Finance)
Assistant Professor
in Commerce



Ms. Avriti Tangri
M.Com., MBA (Marketing)
Assistant Professor
in Commerce



Mr. Amit Goyal
M.Com., MBA (Finance), PGD St.
Assistant Professor
in Commerce



Dr. Kiranpreet Kaur
M.Com. (Gold medalist), Ph.D.
Assistant Professor
in Commerce



Dr. Chetna Vashisht
M.B.A. (Finance), M.A. (Eco.), Ph.D.
Assistant Professor
in Commerce



Ms. Rishu Jain
M.Com., B. Ed
Assistant Professor
in Commerce



Ms. Deepika Nanda
M.Com., M.Phil
Assistant Professor
in Commerce



Ms. Manisha Bhandari
M.Com, CA (Inter)
Assistant Professor
in Commerce

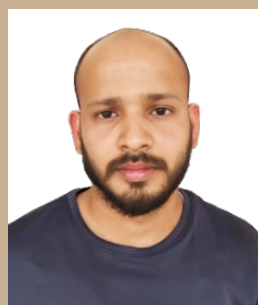


Mr. Nirmaljit Singh
B.P. Ed., M.P. Ed.,
Director Physical Edu.
(DPE)

LIBRARY STAFF



Ms. Kanwalpreet Kaur
B.A., D.Lib., M.Lib.
Assistant Librarian



Mr. Aklesh Bhatt
B.A.
Library Attendant



Mr. Kul Bhushan Sharma
M.A. (Hindi), B.Ed.
Senior Assistant



Ms. Sonika Lakhanpal
B.A.
Fee Clerk



Mr. Harish Singh
B. Com
Clerk

OFFICE STAFF

COURSES AVAILABLE

B.COM.	B.B.A.
M.COM.	B.COM. (HONS.)

SHORT TERM VALUE ADDED COURSES OFFERED BY THE COLLEGE

1. E-filing of Returns
2. Export Assistance Orientation
3. Tally Integrated with GST
4. Digital Marketing

EARLY MORNING CLASSES FOR THE STUDENTS PURSUING C.A. & OTHER PROFESSIONAL COURSES



SCHOLARSHIPS FOR MERITORIOUS STUDENTS*

Seeking Admission to	Percentage	Fee Concession
B.Com-I & BBA-I	90% or more marks in 10+2 (Commerce)	₹ 20,000
	85% or more but less than 90% marks in 10+2 (Commerce)	₹ 10,000
B.Com/BBA-II & III	85% or more marks in B.Com/BBA - I & II	₹ 20,000
	80% or more but less than 85% marks in B.Com/BBA - I & II	₹ 10,000
M.Com-I & II	85% or more marks in B.Com & M.Com-I	₹ 15,000
	80% or more but less than 85% marks in B.Com & M.Com-I	₹ 7,500
Suitable Fee Concession to other deserving students		

*Limited number of scholarships in the form of fee concession

B.COM-I

Seats: 280 (4 Units)

Admission to the first semester of B.Com. Degree course shall be open to students who have passed one of the following examinations conducted by a recognized Board / Council / University:

- a. +2 examination or B.Com- Part-I (Old scheme) of Panjab University with three of the following subjects securing at least 45% marks in aggregate:
 1. **Commerce (or Theory of Commerce or Foundation Course in Commerce)**
 2. **Banking and Trade**
 3. **Commercial Geography**
 4. **Economics**
 5. **Mercantile Law (or any Company Law)**
 6. **Auditing**
 7. **Typewriting and Stenography/Computers (for typewriting)**
 8. **Accountancy (or Book keeping and Accountancy)**
 9. **Office Management and Secretarial Practice (or Office organization and management)**
 10. **Business Organization (or Business Management or Theory and Practices of Management)**
 11. **Insurance (or General Insurance or Life Insurance)**
- b. +2 Examination with at least two of the subjects mentioned in (a) securing at least 50% marks in aggregate.
- c. +2 Examination not covered in (a) and (b) securing at least 55% marks in aggregate.
- d. Any other examination recognized by the University as equivalent to (a) or (b) or (c) as given above with requisite percentage of marks given under each clause.

COURSE CONTENT

SEMESTER I	BCM 101 A	Punjabi or
	BCM 101 B	History & Culture of Punjab
	BCM 102	English & Business Communication Skills
	BCM 103	Psychology for Managers
	BCM 104	Business Economics-I
	BCM 105	Principles of Financial Accounting
	BCM 106	Commercial Laws
	BCM 107	Principles and Practices of Management

SEMESTER II	BCM 201 A	Punjabi or
	BCM 201 B	History & Culture of Punjab
	BCM 202	English & Business Communication Skills
	BCM 203	E-Commerce
	BCM 204	Business Economics - II
	BCM 205	Corporate Accounting
	BCM 206	Business Laws
	BCM 207	Human Resource Management
		Environment, Road Safety Education, Violence against Women/Children and Drug Abuse*

* This is a compulsory qualifying paper, which the students have to study in the second semester of the course. The students are required to qualify this paper either in the second semester or in the fourth semester or in the sixth semester of the course. The examination will be conducted by the Panjab University.

B.COM-II Seats: 280 (4 Units)

Admission to the Third semester of B. Com. Degree course shall be open to students who have passed at least 50% papers upto 2nd Semester.

COURSE CONTENT

SEMESTER

III

BCM 301	Issues in Indian Commerce
BCM 302	Cost Accounting
BCM 303	Company Law
BCM 304	Business Mathematics and Statistics
BCM 305	Banking and Insurance
BCM 306	Goods and Services Tax (GST)

Note : Students of B.Com.-II can opt for B.Com Honours in Accounting and Finance

Semester-III	BCH 307	Accounting Theory and Reporting Practices
Semester-IV	BCH 407	Contemporary Issues in Accounting

SEMESTER

IV

BCM 401	Security Analysis and Portfolio Management
BCM 402	Advanced Accounting
BCM 403	Auditing and Secretarial Practice
BCM 404	Cost Management
BCM 405	Marketing Management
BCM 406	Quantitative Techniques and Methods

B.COM-III Seats: 280 (4 Units)

Admission to the Fifth semester of B. Com. Degree course shall be open to students who have passed at least 50% papers upto 4th Semester.

COURSE CONTENT

SEMESTER

V

BCM 501	Income Tax Law
BCM 502	Management Accounting
BCM 503	Indian Economy
BCM 504	Production and Operation Management
BCM 505	Entrepreneurship and Small Business
BCM 506	Financial Markets and Services

Course Content For B.Com Honours in Accounting And Finance :

Semester-V	BCH 507	Strategic Financial Management
Semester-VI	BCH 607	Investment Management

SEMESTER

VI

BCM 601	Direct Tax Laws
BCM 602	Financial Management
BCM 603	Issues in Financial Reporting
BCM 604	Social and Business Ethics
BCM 605	Operational Research
BCM 606	Sectoral Aspects of Indian Economy

B.B.A.-I Seats: 80 (2 Units)*

***2nd Unit consisting of 40 seats is subject to approval from Panjab University, Chandigarh.**

A Candidate who has passed 10+2 examination conducted by a recognized Board/Council/University with atleast 50% marks in aggregate is eligible to seek admission to first semester of B.B.A. Degree Course. OR

Any other examination recognized by the University as equivalent to above with requisite percentage of marks.

COURSE CONTENT

SEMESTER I	BBA 101 A Punjabi or
	BBA 101 B History & Culture of Punjab
	BBA 102 Organisation Behaviour
	BBA 103 Fundamentals of Information Technology
	BBA 104 Management Concepts and Practices
	BBA 105 Financial Accounting
SEMESTER II	BBA 106 Essentials of Business Economics-I
	BBA 121 A Punjabi or
	BBA 121 B History and Culture of Punjab
	BBA 122 Business Statistics
	BBA 123 Essentials of Business Economics - II
	BBA 124 Legal Aspects of Business
	BBA 125 Personality Development & Professional Skills
	BBA 126 Managerial Accounting

Environment, Road Safety Education, Violence against Women/Children and Drug Abuse*

B.B.A.-II Seats: 45 (1 Unit)

Admission to the Third semester of B.B.A. Degree course shall be open to students who have passed at least 50% papers upto the 2nd Semester.

COURSE CONTENT

SEMESTER III	BBA 201 English & Business Communication Skills
	BBA 202 Operation Research
	BBA 203 Marketing Management
	BBA 204 Economics of Money & Banking
	BBA 205 Legal Framework for Companies
	BBA 206 Tax Laws-I
SEMESTER IV	BBA 221 English & Business Communication Skills
	BBA 222 Financial Management
	BBA 223 Research Methodology
	BBA 224 Human Resource Management
	BBA 225 Tax Laws-II
	BBA 226 Fundamentals of E-Commerce

*This is a compulsory qualifying paper, which the students have to study in the second semester of the course. The students are required to qualify this paper either in the second semester or in the fourth semester or in the sixth semester of the course. The examination will be conducted by the Panjab University.

B.B.A.-III Seats: 40 (1 Unit)

Admission to the Fifth semester of B.B.A. Degree course shall be open to students who have passed at least 50% papers upto the 4th Semester.

COURSE CONTENT

SEMESTER V BBA 301 Insurance and Risk Management

V

BBA 302 International Business

BBA 303 Business Environment

BBA 304 Entrepreneurship and Small Business Management

For next two papers, student can opt one area out of the three areas:

Marketing Management

BBA 305 Consumer Behavior

BBA 306 Sales and Distribution Management

Financial Management

BBA 307 Financial Markets and Services

BBA 308 Investment Management

Human Resource Management

BBA 309 Social Security and Labour Welfare

BBA 310 Industrial Relations and Labour Legislation

SEMESTER VI BBA 321 Business Policy and Strategy

VI

BBA 322 Production and Operations Management

BBA 323 Social and Ethical Issues in Business

BBA 324 Project Report and Viva – Voce

Student to continue with the same option as in fifth semester

Marketing Management

BBA 325 Advertising and Brand Management

BBA 326 Marketing of Services

Financial Management

BBA 327 Cost Analysis and Control

BBA 328 Accounting for Management

Human Resource Management

BBA 329 Human Resource Planning and Performance Management

BBA 330 Compensation Management

IMPORTANT NOTE FOR ADMISSION TO B.COM-I SEM AND B.B.A-I SEM

A candidate who has been placed under compartment in the +2 examination conducted by a Board/ Bodies/ Councils/ University in India shall be eligible to seek admission to the First Semester of B.Com / BBA course, provided he/she fulfills the following conditions:

- i) He/she should have been placed compartment in one subject only;
- ii) He/she should have obtained at least 20% marks in the subject in which he/she had been placed in compartment ; and
- iii) He/she should have obtained the requisite percentage in marks in the aggregate of the examination as laid down in the relevant regulations.

The admission of the candidate with a compartment as indicated above shall be provisional and will be confirmed only after he/she has cleared the compartment in two consecutive chances subsequent to his/her admission. In case the candidate does not clear the compartment at any of the two consecutive chances allowed to him/her subsequent to the date of his/her admission, his/her provisional admission to the course shall stand cancelled.

M.COM.-I Seats: 40 (1 Unit)

Admission to M.Com First Semester is based on the merit list prepared by the college as per guidelines by the University and reservation policy of the State Government.

1. The minimum qualification for admission to the First Semester of the Course shall be:

a. B.Com/B.B.A/B.Com (Hons.) with not less than 45% marks in the aggregate

OR

b. A graduate with honours in Economics or Mathematics or Statistics or Commerce with not less than 45% marks in the aggregate.

2. A candidate appeared under semester system for under graduate courses is allowed to take admission under semester system in M.Com, in case of two reappears in 3rd to 6th semester and secured 50% marks in aggregate.

3. The Second Semester examination will be open to a regular student who

a) has been on the rolls of college during previous semester.

b) has attended not less than 75% lectures, case discussions, field trips, project work, etc. for each paper.

4. The minimum marks to pass the examination in each semester shall be

(i) 35% in each paper in the examination separately as well as jointly with internal assessment;

(ii) 35% in Seminar, Project and Viva-Voce;

(iii) 50% in the aggregate of (i) and (ii) above

COURSE CONTENT

SEMESTER I	MC 101	Managerial Economics
	MC 102	Quantitative Methods for Business
	MC 103	Modern Accounting Theory & Reporting Practices
	MC 104	Organisation Theory and Behaviour
	MC 105	Marketing Management
	MC 106	Management Information System
	MC 107	Workshop on IT Applications in Commerce

SEMESTER II	MC 201	Business Environment
	MC 202	Research Methodology in Commerce
	MC 203	Financial Management and Policy
	MC 204	Production and Materials Management
	MC 205	Operations Research
	MC 206	Business Policy & Strategic Management
	MC 207	Summer Training Report and Viva Voce

M.COM-II

Seats: 40 (1 Unit)

COURSE CONTENT

SEMESTER



- MC 301** Business Performance Measurement
- MC 302** Tax Planning and Management
- MC 315** Workshop on Financial Markets and Instruments

For next four papers, students have to select two groups from the given groups A to F having two papers each

Group A: Marketing

- MC 303** Integrated Marketing Communication & Brand Equity
- MC 304** Marketing Research

Group B: Human Resource Management

- MC 305** Human Resource Development
- MC 306** Industrial Relations

Group C: International Business

- MC 307** India's Foreign Trade and Investment
- MC 308** Management of International Business Operations

Group D: Accounting & Finance

- MC 309** Strategic Cost Management
- MC 310** International Accounting

Group E: Applied Economics

- MC 311** Industrial Economics
- MC 312** Applied Econometrics

Group F: Banking and Insurance

- MC 313** Bank Management
- MC 314** Insurance Management

SEMESTER



- MC 401** Project Planning and Control
- MC 402** Knowledge Management
- MC 403** Business Ethics and Corporate Governance
- MC 422** Comprehensive VIVA-VOCE

For next three papers, students have to select one group from the two groups selected in the 3rd semester

Group A: Marketing

- MC 404** Advertising and Sales Management
- MC 405** Services Marketing
- MC 406** Consumer Behavior

Group B: Human Resource Management

- MC 407** Organizational Change and Development
- MC 408** Training and Development
- MC 409** Compensation Management

Group C: International Business

- MC 410** International Business Environment
- MC 411** Global Financial Management
- MC 412** International Marketing Management

Group D: Accounting & Finance

- MC 413** Advanced Corporate Accounting
- MC 414** Security Analysis and Portfolio Management
- MC 415** Advanced Auditing

Group E: Applied Economics

- MC 416** Macro Economic Analysis and Policy
- MC 417** Economics of Services
- MC 418** World Trading System

Group F: Banking and Insurance

- MC 419** Bank Legislation
- MC 420** Risk Management
- MC 421** Actuarial Practice

PROCEDURE FOR ADMISSION

Application for admission must be made on the prescribed application form attached with the college prospectus. The applicant should fill in the application form in his/her own handwriting.

For New Students Seeking Admission in Any Class

Attach self attested copies of documents as per serial given below:

1. Five passport size recent photographs.
2. Detail Marks Card of lower examination passed.
3. Matriculation certificate showing Date of Birth.
4. Character Certificate from the institution last attended.
5. Migration Certificate, if required.
6. Certificate in support of claim for Reservation, Weightage(s) etc.
7. Copy of Registration Number/PUPIN No. if already registered with P.U.
8. Affidavit justifying gap year (Original), if applicable.
9. Copy of Environment Education Certificate (if already qualified from PU).
10. Identity and Residence Proof (Voter Card, Bank Pass Book with photo, Driving Licence, Aadhar Card, Certificate from Councillor/Sarpanch, Ration Card, Passport, etc.).
11. Foreign students will be admitted if they have eligibility certificate from Panjab University and long term visa.

For Old Students Seeking Admission in Second & Third Year Classes

Attach documents as per serial given below:

1. Five passport size recent photographs.
2. Detail Marks Card of lower examination passed.
3. Copy of Environment Education Certificate (if already qualified from PU).
4. Identity and Residence Proof (Voter Card, Bank Pass Book with photo, Driving Licence, Aadhar Card, Certificate from Councillor / Sarpanch, Ration Card, Passport, etc.).

FEE STRUCTURE*

Particulars	B.Com I & II Sem.	B.Com III & IV Sem. (Same for V & VI Sem.)	B.B.A. I & II Sem.	B.B.A.III & IV Sem. (Same for V & VI Sem.)
College Fee including University Charges	₹ 21460	₹ 21460	₹ 22460	₹ 22460
PUPIN No. Enrolment + Registration Fee	₹ 400	---	₹ 400	---
University Continuation Fee	---	₹ 200	---	₹ 200
P.U. Extension Library Development	₹ 100	₹ 100	₹ 100	₹ 100
Charges for additional facilities & special services (Per Month)	₹ 1670	₹ 1670	₹ 1670	₹ 1670

* Fee Structure is subject to change by Panjab University, Chandigarh.

Fee for M.Com-I & M.Com - II ₹27000 each

Note :

1. Parking charges will be charged for Four Wheelers only.
2. University Examination fee will be charged separately.
3. Any fee hike by P.U. Chd. will be charged accordingly.

IMPORTANT NOTE :

- Incomplete application will not be entertained.
- Candidates shall submit their application forms alongwith the documents mentioned above in the college and admission will be made on the basis of the merit list prepared by the college and as per reservation policy of the Punjab Government. The Parents/Guardians of the candidates shall countersign the admission form for the fact of having given approval to their wards for admission in the college.



**OVERALL 2ND RUNNER-UP IN ZONAL YOUTH FESTIVAL.
BAGGED TOTAL 44 PRIZES IN 2021-22**



OVERALL 9TH RANK AMONGST 200 COLLEGES OF PANJAB UNIVERSITY IN INTER ZONAL

PANJAB UNIVERSITY YOUTH AND HERITAGE FESTIVAL





GLIMPSES OF CULTURAL ACTIVITIES





BLOOD DONATION

N.S.S.



RUN FOR HEALTH

PLANTATION BY MANAGEMENT COMMITTEE



EARTH DAY CELEBRATION



GREEN DIWALI CELEBRATION

EXTENSION LECTURES & WEBINARS



CAREER COUNSELING DRIVE



WINNERS OF SKILL DEVELOPMENT COMPETITIONS



GENERAL RULES & REGULATIONS

IDENTITY CARD

All the students on the rolls of the college are issued identity card on joining the college. They are required to keep their identity cards with them during the college hours.

ATTENDANCE

In accordance with the University rules to be eligible for the final examination, it is compulsory for each student to attend at least 75% lectures in each subject (Theory & Practical separately). If a student remains absent for 7 regular days, without information to the college, his/her name will be struck off from the rolls of the college. His/her readmission will be allowed within 7 days with the permission of the Principal and after the payment of Rs. 1000/- as re-admission fee.

LEAVE RULES

1. Leave for three days may be sanctioned by the class incharge and for more than three days, sanction by the principal is required.
2. It is mandatory to submit a medical certificate from a qualified doctor for sick leave.

HOUSE EXAMINATIONS

1. House examinations will be conducted as per University rules and academic calendar.
2. House exams will be strictly based on the pattern & style laid down by the Panjab University.
3. It is compulsory for a student to appear in the house examinations and secure at least 25% marks in aggregate. A student who fails to fulfill the necessary conditions laid down by Panjab University for appearing in the final examination will be detained.
4. Absentees from the House Examination will be considered failed and will be dealt accordingly. Such students will be fined Rs. 100/- per paper in addition to other disciplinary action that may be considered necessary.
5. Internal assessment of each student will be sent to the University on the basis of their attendance, marks secured in house examinations and assignments given to them by their class teachers.
6. It is the responsibility of the parents/guardians to enquire about the performance of their wards regarding attendance and examinations.
7. A candidate will have to pass in Theory and Practical separately.

LIBRARY RULES

1. Students are entitled to borrow books at a time as follows:
Post- Graduate classes : Three books
Under- Graduate classes : Two books
2. Text books will be issued to students for 14 days. A fine of Rs. 5/- per volume per day will be charged for books returned after due date.
3. Books issued from the library will be checked very carefully and in no case be underlined or disfigured. Students will be required to replace the book if it is disfigured beyond a limit.
4. The librarian is empowered to recall any book at any time.
5. Reference books, rare books and periodicals will not be issued except for consultation in the library, during working hours.
6. The students are expected to observe silence and maintain the decorum in the library.



PANJAB UNIVERSITY EXTENSION LIBRARY

With the permission of the Principal, students of the college can become the member of the Panjab University Extension Library by filling the prescribed form. As members, they have to adhere to the Panjab University/Library rules. Such members of the library will have to clear all the library dues before appearing in Panjab University semester exams.

GROUP PERSONAL ACCIDENT INSURANCE POLICY

The college provides the advantage of 'group personal accident insurance policy' as a welfare measure for all the students of the college. The policy covers the policy holder against death or disability due to accident. Maximum amount of coverage is Rs. 1,00,000.

COLLEGE CODE OF CONDUCT

The students of the college are required to observe the following code of conduct within the college campus:

1. Ragging is strictly banned in the college.
2. Use of mobile phone is strictly prohibited in the college campus.
3. Students must bring the identity card and it will be checked at the entry gate of the college daily and those found without it will not be allowed to enter.
4. Students must check the Notice Board daily for any information or guidelines issued by the office.
5. Students must place their vehicles in the parking area of the college.
6. Students must abide by the rules, regulations and instructions issued by the college from time to time.
7. Students must wear decent dress.
8. Students should endeavor to keep the college environment neat, clean and beautiful by using the dustbins and avoiding littering.
9. Non- vegetarian meals including egg items are strictly prohibited in the college campus.

ANTI-RAGGING

Ragging constitutes one or more of any of the following acts:

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student;

- j. Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

PUNISHMENTS

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee at the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or the combination of the following:

- i. Suspension from attending classes and academic privileges.
- ii. Withholding/withdrawing scholarship/fellowship and other benefits.
- iii. Debarring from appearing in any test/ examination or other evaluation process.
- iv. Withholding results.
- v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- vi. Cancellation of admission.
- vii. Rustication from the institution for period ranging from one to four semesters.
- viii. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

ANTI-RAGGING COMMITTEE

1. Prof. Lata Kapoor - Convener (95016-00881)
2. Prof. Rajiv Bhatia - Member (99151-77330)
3. Dr. Sandeep K. Bansal - Member (98156-17809)
4. Prof. Ruchika Nachaal - Member (98780-22428)

National Anti-Ragging Helpline

24x7 Toll Free Number : 1800-180-5522

E-mail : helpline@antiragging.in

GRIEVANCE REDRESSAL AND PREVENTION OF SEXUAL HARASSMENT COMMITTEE

1. Dr. Kiranpreet Kaur - Convener (97805-12733)
2. Prof. Ramandeep Singh - Member (98764-06111)
3. Prof. Amit Goyal - Member (94786-55525)
4. Prof. Rishu Jain - Member (98885-48657)
5. Prof. Manisha Bhandari - Member (73077-45670)

 grievanceredressalsavjc@gmail.com

OUR PROUD ALUMNI



Sourabh Tandon
Asstt. Executive Officer
Rajya Sabha
Parliament of India



Nitish, Audit Inspector
Govt of Punjab
Cooperative Department



Saurav Ahuja
Advocate
Punjab & Haryana High Court
(Income Tax & GST Practitioner)



Sambhav Ji Jain
Entrepreneur
Samunder Garments (Triple-S)



Atharav Gupta
Entrepreneur, MS Costa
Apparels, Ludhiana



CA Sahil Chopra
Associate Manager
Vitesco Technologies, Pune



Nippun Wahi
Operation Legal Executive
HDFC Ltd.



Parwinder Singh Sahota,
Junior Accountant (OTS),
Sports Authority of India
Training Centre, Ludhiana



Anubhav Gupta,
PGT (Commerce),
Jesus' Sacred Heart School,
Ludhiana



Nishant Bhakoo (Advocate)
Punjab & Haryana High Court,
Income Tax & GST Practitioner



Priyanka Sharma
Sr. Executive
Lactalis India



Vandana Sharma
Assitant Manager
Classroom Division
TCY Learning Solution Ltd.



Twinkle
Assistant Professor
KIMT, Ludhiana



Jyoti
Assistant Professor
Arya College, Ludhiana



Geetika Jain
Research Fellow
Punjabi University, Patiala



Navneet Kaur
Research Fellow
Punjabi University, Patiala



Rahul
Research Fellow
Punjabi University, Patiala



Karan Bedi
Director
Taipan Exports Pvt. Ltd.



Sameer Dogra
Manager
Countdown Supermarket
New Zealand



Nivas
Marketing Manager
Retail Supermarket,
Central London, UK



Gaurav Sharma
Jr. Associate
State Bank of India



Ria Singla
Entrepreneur
Urgria



Palak Ahuja
Deputy Manager,
Axis Bank, Ludhiana



Aastha Sethi
Content Manager
Upstox, Mumbai

OUTSTANDING ACHIEVERS IN PANJAB UNIVERSITY ZONAL & INTER ZONAL YOUTH & HERITAGE FESTIVAL



Deepanshu Arora
1st in Zonal & Inter Zonal
(Eennu Making)



Nikita
1st in Zonal & Inter Zonal
(Knitting)



Saneha Mahajan
1st in Zonal (Cartooning
& Collage Making)
2nd in Inter Zonal (Collage Making)



Shiv Kumar
1st in Zonal
2nd in Inter Zonal
(Bagh)



Rimple
1st in Zonal
2nd in Inter Zonal
(Mitti De Khidaune)



Riya
1st in Zonal
2nd in Inter Zonal
(Hindi Handwriting)



Nancy Devi
1st in Zonal
2nd in Inter Zonal
(Muhavredar Vartalap)



Lakhdeep Kaur
1st in Zonal
2nd in Inter Zonal
(Muhavredar Vartalap)



Sukhpreet Singh
1st in Zonal
2nd in Inter Zonal
(Muhavredar Vartalap)



Bhawana Sharma
1st in Zonal (Rassa Vattna)
2nd in Zonal (Phulkari)
3rd in Inter Zonal (Rassa Vattna)



Happy Rajora
1st in Zonal (Peerhi Making)
3rd in Zonal (Pakhi Designing,
Clay Modelling)
3rd in Inter Zonal (Peerhi Making)



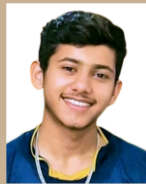
Sushant Dua
1st in Zonal
3rd in Inter Zonal
(Still Life Drawing)



Aanchal Sharma
1st in Chhikkoo Making
2nd in Installation



Reema Kumari
1st in Guddian Patole
2nd in Installation



Shiwansh
1st in Tokri Making



Saloni Maheshwari
1st in Rangoli



Sumit Kumar
1st in Punjabi Handwriting



Bharti
1st in Poem Recitation



Shubhra Sharma
2nd in Pranda Making
3rd in Khiddo Making



Meenal Jain
2nd in Hindi Handwriting



Manik Jindal
2nd in Naala Making



Kashish Jain
2nd in Installation



Raghav Soni
2nd in Installation



Ankita
2nd in Cross Stitch



Chhavi
2nd in Mime



Lovish Arora
2nd in Mime



Anubhav Sharma
2nd in Mime



Lovish Khurana
2nd in Mime



Paras Kalra
2nd in Mime



Raghav Passi
2nd in Mime



Blessy Kumar
2nd in Elocution



Aalima
3rd in Mehndi Designing



Gautam Jain
3rd in Rangoli



Arshdeep Singh
3rd in Bhand



Ramandeep Singh
3rd in Bhand

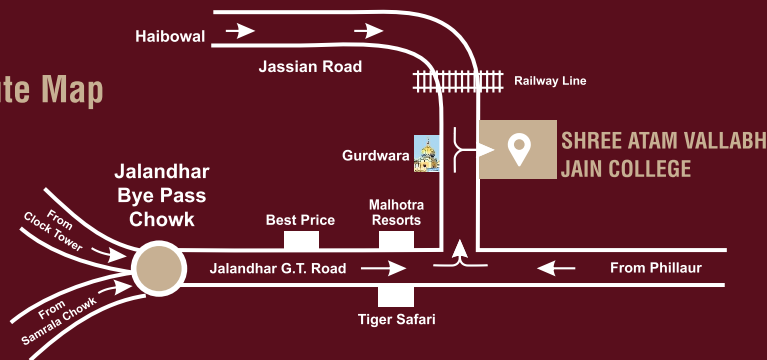


Harbakhshish Singh
3rd in Percussion

OUR UNIVERSITY POSITION HOLDERS (SESSION 2020-2022)

 NANDAN JAIN 1st in B.Com I-Sem 2nd in B.Com II-Sem 7th in B.Com III-Sem	 DIVYANSHA JAIN 2nd in B.Com I-Sem 3rd in B.Com II-Sem 8th in B.Com III-Sem	 SAHIL MALIK 5th in B.Com I-Sem 6th in B.Com II-Sem	 SALONI MAHESHWARI 6th in B.Com I-Sem 7th in B.Com II-Sem	 HARSH 6th in B.Com I-Sem 8th in B.Com II-Sem	 VIJIT SHARMA 6th in B.Com I-Sem 9th in B.Com II-Sem	 TANIA CHHABRA 7th in B.Com I-Sem 5th in B.Com II-Sem 8th in B.Com III-Sem	 YOGYA MADAAN 7th in B.Com I-Sem 9th in B.Com II-Sem	 ANKITA 7th in B.Com I-Sem	 SUKHMANPREET KAUR 8th in B.Com I-Sem 6th in B.Com II-Sem	 PRACHI KAPOOR 9th in B.Com I-Sem 4th in B.Com II-Sem 7th in B.Com III-Sem
 KASHISH JAIN 3rd in B.Com III-Sem 8th in B.Com IV-Sem	 PRAACHI SHARMA 6th in B.Com III-Sem 3rd in B.Com IV-Sem 2nd in B.Com V-Sem	 SEJAL CHAUHAN 10th in B.Com III-Sem 5th in B.Com IV & V-Sem	 MUSKAAN NEHRA 3rd in B.Com V-Sem 10th in B.Com VI-Sem	 MEENAL JAIN 4th in B.Com V-Sem	 DEEKSHA PURI 6th in B.Com V-Sem	 REETIKA DUTTA 7th in B.Com V-Sem 4th in B.Com VI-Sem	 AARTI 8th in B.Com V-Sem	 CHIRAG JAIN 2nd in BBA I-Sem	 SAHIL MAHENDRU 4th in BBA I-Sem 1st in BBA II & III-Sem	 AMITOJ SINGH 2nd in BBA II-Sem 3rd in BBA III-Sem
 KARTIK MAHENDRU 1st in BBA III, IV, V-Sem	 BELAL AHMED 2nd in BBA III-Sem 4th in BBA IV-Sem 6th in BBA V-Sem	 AMANDEEP KAUR 10th in BBA III-Sem 3rd in BBA IV-Sem 9th in BBA V-Sem	 PRAGYA JAIN 1st in BBA V-Sem 6th in BBA VI-Sem	 AKASH RAWAT 2nd in BBA V-Sem 2nd in BBA VI-Sem	 RIYA VERMA 7th in BBA V-Sem	 PRAGATI 1st in M.Com I, II & III-Sem.	 MEHAK ARORA 5th in M.Com I & III-Sem 4th in M.Com II-Sem	 TARUN JERATH 6th in M.Com I, II & III-Sem	 YASHIKA AHUJA 8th in M.Com I-Sem	 NIKHIL 10th in M.Com I-Sem 7th in M.Com II & III-Sem
 JYOTI 3rd in M.Com III-Sem 2nd in M.Com IV-Sem	 KARTIK SHARMA 8th in M.Com IV-Sem	 HANSIKA KHANNA 1st in BBA I-Sem	 PRANJAL JAIN 3rd in BBA I-Sem	 SAPANDEEP KAUR 1st in B.Com I-Sem.	 PRINKLE 2nd in B.Com I-Sem.	 MEHUL JAIN 4th in B.Com I-Sem.	 PALAK BHATIA 5th in B.Com I-Sem.	 SHIV KUMAR 6th in B.Com I-Sem.	 SUMEDHA 7th in B.Com I-Sem.	

Route Map



SHREE ATAM VALLABH JAIN COLLEGE

A Specialized Commerce and Management Institute of Shri Atma Nand Jain School Committee (Regd.), Ludhiana
Ludhiana-Jalandhar G.T. Road, Near Malhotra Resorts, Hussainpura, Ludhiana (Pb.)



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